

LESLIE PUBLIC SCHOOLS  
Minutes  
Regular/Workshop Meeting  
Wednesday, March 29, 2017  
6:00 p.m. - Leslie High School Board Room

The regular/workshop meeting of the Board of Education of the Leslie Public Schools, Ingham and Jackson Counties, Michigan, was called to order by President Mary Crowl at 6:00 p.m.

**CALL MEETING**

Members present: Mary Crowl  
John Wayne Stewart  
Eric Isham  
Tim Carroll  
James Wood  
Tom Sears  
Dave Cowing

Members absent:

Administrator(s)  
present: Jeff Manthei, Superintendent  
Others: Kristen Hawkins  
Troy James  
Pat James  
Anita Strong

Pledge of Allegiance given.

COMMENTS AND/CONCERNS OF CITIZENS PRESENT:  
None.

Moved by E. Isham, supported by T. Carroll to amend the agenda to include "**L. Closed Session.**" Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**AMEND AGENDA**

BOARD DISCUSSION AND/OR ACTION:  
Facility Director Troy James commented about progress made at the kick-off Site Master Plan Meeting held Wednesday, March 28<sup>th</sup>, 2017.

**SINKING FUND  
UPDATE  
DISCUSSION**

Bid openings for the digital sign and double door/sign brickwork are scheduled for 2:00 p.m. Thursday, March 30<sup>th</sup>, 2017.

Minutes  
Regular/Workshop Meeting  
March 29, 2017  
Page 2

Much discussion ensued regarding the sinking fund revenues not covering the entire Woodworth construction project this summer. The options are the Board can borrow funds or delay the project for another year. Borrowed funds would come from the future sinking fund revenue. Project costs could increase by delaying the project another year.

Concrete vs. asphalt for the bus drop-off area was discussed. This will be an action item on the April 17<sup>th</sup>, 2017 agenda.

Mr. James discussed the bids received for custodial services. Enviro-Clean was not the lowest bid for the first year. However, their bid was consistent for the following three years. Enviro-Clean will not charge for school-sponsored events on weekends and no charge for cleaning the Wild 100. This made their bid lower for the three-year period.

In addition, Mr. James briefly mentioned that there are no more issues with the water quality testing at the Wild 100.

Mr. James asked for a Building and Grounds Committee Meeting to prepare for future facility projects. Setting a date will be an agenda item on April 17<sup>th</sup>, 2017.

**BUILDING AND  
GROUNDS  
COMMITTEE**

Business Manager Anita Strong distributed revised budget adjustments. This will be an agenda item on April 17<sup>th</sup>, 2017.

**FINANCE REPORT**

Ms. Strong also distributed a Food Services Budget as of February 28, 2017. This will be on the Consent Agenda on April 17<sup>th</sup>, 2017.

Minutes  
Regular/Workshop Meeting  
March 29, 2017  
Page 3

Supt. Jeff Manthei reported that dogs recently swept the high school for drugs and gunpowder. He has had discussions with the Ingham County Sheriff's Department regarding when police should be called. Mr. Manthei has directed that high school administrators should do their investigation first and then call the police. The police officers will then decide the extent of their involvement.

**REVISIT  
DETECTION OF  
INAPPROPRIATE  
SUBSTANCES**

Food Services Director Kristen Hawkins informed the board about the purchase of a walk-in cooler to be installed in the Woodworth Cafeteria. The cost will come from the food service budget.

**NEW WALK-IN  
COOLER AT  
WOODWORTH**

Board direction to post a Special Meeting for Wednesday, April 19<sup>th</sup>, 2017 at 6:00 p.m. for superintendent evaluation.

**SET DATE/  
SUPERINTENDENT  
EVALUATION**

Moved by T. Sears, supported by J.W. Stewart that the Board of Education accept the three-year proposal submitted by Enviro-Clean for cleaning services at a cost of \$28,376.00 per month per the recommendation of Facility Director Troy James. Vote: ayes 7, nays 0, absent 0, abstention 0.  
Motion carried.

**RECOMMENDATION  
FOR CUSTODIAL  
SERVICES**

Moved by J.W. Stewart, supported by E. Isham that the Board of Education accept the base bid submitted by Anderson-Fischer Associates in the amount of \$742,858.00 per the recommendation of Rob Atkins, Kingscott Associates. Vote: ayes 6, nays 1 (T. Sears), absent 0, abstention 0.  
Motion carried.

**RECOMMENDATION  
FOR WOODWORTH  
SITE ELEMENTARY  
IMPROVEMENT  
PROJECT**

Moved by J.W. Stewart, supported by T. Sears that the Board of Education hire Valerie O'Connor as Girls JV Softball Coach per the recommendation of Athletic Director Scott Cousineau. Vote: ayes 7, nays 0, absent 0, abstention 0.  
Motion carried.

**HIRE JV  
SOFTBALL COACH**

Minutes  
Regular/Workshop Meeting  
March 29, 2017  
Page 4

Moved by J.W. Stewart, supported by E. Isham that the Board of Education hire Ron Beegle as High School Assistant Track Coach per the recommendation of Athletic Director Scott Cousineau. Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**HIRE HIGH  
SCHOOL ASST  
TRACK COACH**

Moved by E. Isham, supported by T. Sears to convene into closed session pursuant to Subsection 8 (c) of the Michigan Open Meetings Act for the purpose of discussing support staff contract negotiations. Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**CLOSED SESSION**

The Board entered Closed Session at 8:06 p.m.

Moved by E. Isham, supported by T. Carroll that the Board of Education re-enter regular session at 8:25 p.m. Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**OPEN SESSION**

Moved by T. Sears, supported by E. Isham to convene into closed session pursuant to Subsection 8 (h) of the Michigan Open Meetings Act for the purpose of discussing attorney-client privileged communication. Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**CLOSED SESSION**

The Board entered Closed Session at 8:30 p.m.

Moved by E. Isham, supported by T. Carroll that the Board of Education re-enter regular session at 9:01 p.m. Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**OPEN SESSION**

Moved by T. Sears, supported by J. Wood to amend the agenda to include "**M. Superintendent Contract.**" Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

**AMEND AGENDA**

Minutes  
Regular/Workshop Meeting  
March 29, 2017  
Page 5

Moved by J. Wood, supported by T. Sears that the Board approve the proposed contract between the Superintendent and the Board commencing March 29, 2017 and ending on June 30, 2020 and authorize the Board President and Board Secretary to sign the document on the Board's behalf.

Vote: ayes 7, nays 0, absent 0, abstention 0. Motion carried.

President Crowl adjourned the meeting at 9:28 p.m.

**SUPERINTENDENT  
CONTRACT**

**ADJOURNMENT**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eric Isham", with a long horizontal flourish extending to the right.

Eric Isham, Secretary  
Leslie Public Schools